

Favorite Book, Movie, and TV Show Survey (cont.)

Forms

Activity 12

Book, Movie, and TV Survey

Please answer all questions and click Submit/Tamla

* Required

What is your favorite book? *
Please type your answer below.

Is your favorite book part of a series? *
☐ Yes ☐ No

What is your favorite movie? *

How many times have you seen your favorite movie?

1 time	2 times	3 times	4 times	5 or more times
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please check one.

What is your favorite TV show? *

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Figure 12-1

Favorite Book, Movie, and TV Show Survey (cont.)

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Procedure

1. Open a new form document in Google Docs.
2. At the top of the document in the **Untitled Form** box, type “Book, Movie, and TV Survey” (Figure 12-2).

Book, Movie, and TV Survey

Figure 12-2

3. In the box below your form’s title, type in the following directions: “Please answer all questions and click Submit. Thanks!”
4. Below the directions box is your first question. Click into the **Question Title** box and type in your first question, “What is your favorite book?” (Figure 12-3).

Question Title

What is your favorite book?

Figure 12-3

5. Next, click into the **Help Text** box and type “Please type your answer below.”
6. Now use the **Question Type** drop-down menu and select **Text** (Figure 12-4).

Question Type

Text

Text

Paragraph text

Multiple choice

Checkboxes

Choose from a list

Scale

Grid

Done

☐ Make this a required question

Figure 12-4

7. Put a check mark in the box next to **Make this a required question** and click **Done**.
8. Move your cursor down to **Question 2**. It should turn a shade of yellow and bring up three icons near the right side of the page.
9. Click on the **Edit** icon, which looks like a pencil (Figure 12-5).



Figure 12-5

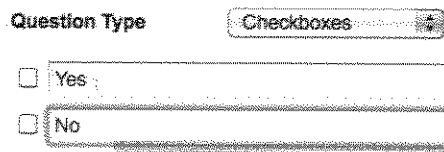
10. Click into the **Question Title** box and type in your next question, “Is your favorite book part of a series?”

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11. Now use the **Question Type** drop-down menu and select **Checkboxes**.
12. Click into the **Option 1** box and type, "Yes." Then click into the **Click to add option** box and type "No" (Figure 12-6).



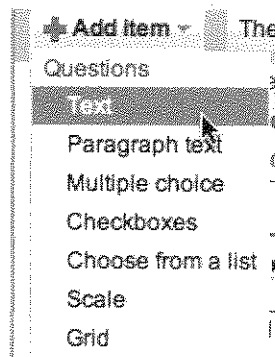
Question Type: Checkboxes

☐ Yes

☐ No

Figure 12-6

13. Put a check mark in the box next to **Make this a required question**, then click **Done**.
14. Next, click on the **Add Item** button located at the upper left-hand side of your page and select **Text** from the drop-down menu (Figure 12-7).



+ Add Item - The

Questions

Text

Paragraph text

Multiple choice

Checkboxes

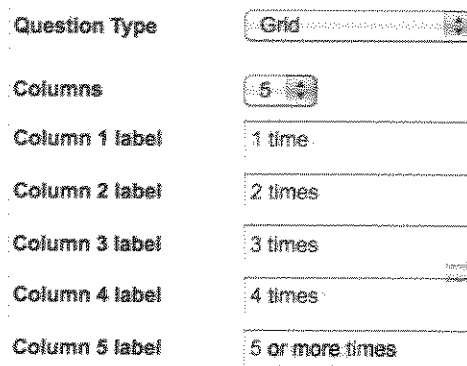
Choose from a list

Scale

Grid

Figure 12-7

15. Now type in your next question in the **Question Title** box: "What is your favorite movie?"
16. Put a check mark in the box next to **Make this a required question**, then click **Done**.
17. Click the **Add Item** button and select a **Grid** question.
18. In the **Question Title** box, type "How many times have you seen your favorite movie?"
19. Next, click into the **Column 1 label** box and type "1 time."
20. Use Figure 12-8 to complete your grid question set-up.



Question Type: Grid

Columns: 5

Column 1 label: 1 time

Column 2 label: 2 times

Column 3 label: 3 times

Column 4 label: 4 times

Column 5 label: 5 or more times

Figure 12-8

Favorite Book, Movie, and TV Show Survey (cont.)

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21. Now click into the **Row 1** label box and type "Please check one." Then click **Done**.
22. Finally, use the **Add Item** button to insert one more **Text** question.
23. In the **Question Title** box, type "What is your favorite TV show?"
24. Put a check mark in the **Make this a required question** box, then click **Done**. Now click the **Save** button near the upper right-hand side of your page.
25. Your questionnaire is now complete.
26. Now you will select a theme for your survey. A theme changes the background and font style of your survey. Click on the **Theme** button at the top of your page (Figure 12-9).

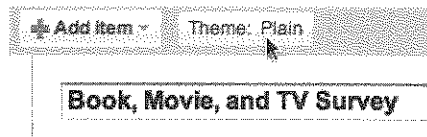


Figure 12-9

27. In the theme gallery, click on the **Books Modern** theme (Figure 12-10).

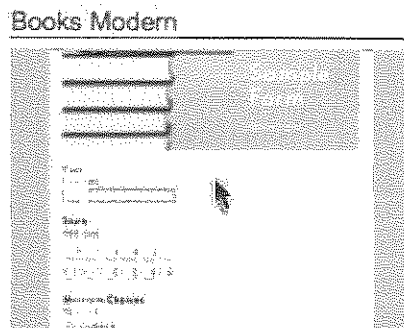


Figure 12-10

28. Next, click the **Apply** button to use the theme for your survey.
29. Your survey is now complete and ready to be used.
30. Next, you will make a list of email contacts to whom you will send your questionnaire. Click on the **Email this** button at the top of your form (Figure 12-11).



Figure 12-11

31. In the **Send this form to others** window, enter the email addresses of your classmates that were provided by your teacher. Then click **Send**.
32. Your form will now be emailed to your classmates. They will receive an email with a link to the form. You can click on the **See responses** button to view the results. Your project is now complete!